

RED RIVER VALLEY SCHOOL DIVISION



Invites applications for the following position at

**J. A. Cuddy School
Educational Assistant**

Monday to Friday - 5 Hours per day

January 8, 2018 - June 28, 2018

Position Description:

Under the direction and supervision of a teacher, and as a member of the student support team, the Education Assistant supports the work of the classroom teacher and/or school clinician – making a significant contribution to the work of the school and towards the education of all students.

Responsibilities may include:

- Assist in keeping students engaged in the range of activities that take place in a learning environment.
- Assist supervising teacher with preparatory work.
- Respond to the needs of students and teachers in a timely and appropriate manner.
- Assist students by explaining, demonstrating, and modeling the skills and attitudes necessary to encourage and support learning as facilitated by the teacher.
- Provide support in everyday student activities and encourage positive student interaction.
- Assist students who require ongoing, long-term support through plans developed specifically for them by an in-school team.

Qualifications:

- Training in Restitution and/or WEVAS.
- Successful completion of Grade 12.
- Preference will be given to individuals with post-secondary certification in child care/development and/or behaviour management and demonstrated successful practicum experience working with students with special needs.
- An equivalent combination of educational training and/or experience will be considered.

Applicants should have the ability to:

- Engage students in activities that promote learning;
- Establish positive and respectful relationships with students and foster an effective learning environment;
- Communicate effectively and respectfully with students;
- Interact with staff in a manner that contributes to positive relationships;
- Work collaboratively and cooperatively to support student programming; and
- Assist with supervision in school and community settings, which may include assisting students with the resolution of interpersonal conflicts.

Please send your resume along with three (3) references by December 15, 2017

Principal, Scott Thomson

J.A. Cuddy School

Phone: (204) 736-2282

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