



Policy: GDBE
Subject: Administration Office EI
Rebate

Policy:

The Red River Valley School Division Board of Trustees supports Employment Rebate monies being returned to the Administration office employees as a group.

Protocol:

Those monies will be kept in a fund and used at the employees' discretion.

Procedure:

The administrator of the fund will be appointed by the Administration Office employees as a group.

Employees to be included in this group are:

Superintendent & CEO
Assistant Superintendent
Secretary-Treasurer
Assistant Secretary-Treasurer
Transportation Supervisor
Maintenance Supervisor
Foreman
Human Resources Consultant
Workplace Safety & Health Coordinator
Senior Payroll Officer
Junior Payroll Clerk
Payables Personnel
Administrative Assistant, Student Services Department
Administrative Assistant, Transportation
Administrative Assistant, Superintendent Department
Administrative Assistant, Finance Department
Director of Technology
Network Manager
Computer Technicians