



Policy: GCFB
Subject: Hiring of Administrative Staff

Policy:

The Red River Valley School Division Board of Trustees believes in order to carry out the beliefs and values of the division, they have a responsibility to participate in the selection and hiring of Administrative Staff.

Protocol:

The following representatives shall participate in the selection and interview for the positions below:

<u>Position</u>	<u>Interviewing Committee</u>
Assistant Superintendent	At minimum, the CEO, 3 Trustees*
Secretary-Treasurer	At minimum, the CEO, 3 Trustees*
Principals ¹	CEO, Assistant Superintendent, Local Trustee ² , 1 additional Trustee ²
Vice-Principal	CEO, Assistant Superintendent, Local Trustee ² , 1 Principal (of school with vacancy)

* Trustee representation will be selected by the Board of Trustees

- ¹ For the hiring of a Hutterite School Teacher/Principal, the Interview Committee will also include one (1) representative from the Hutterite Colony.
- ² All efforts will be made to have the Local Trustee on the Interview Committee. In the event that the local ward is vacant, or the Local Trustee is unavailable, another trustee shall sit on the Interview Committee in place of the "Local Trustee" as selected by the Superintendent & CEO

Procedure:

The Superintendent & CEO will set up interview committees for all other positions using the Human Resources Manual and following all applicable legislation.